

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
11 Rye Street
Broad Brook, CT. 06016
First Selectmen's Office – (860) – 623-8122**

Regular Meeting Minutes

Tuesday, July 15, 2014 at 7:00 p.m.

BOARD MEMBERS

Denise Menard – First Selectman	Dale A. Nelson - Selectman
Jason E. Bowsza – Deputy First Selectman	James C. Richards - Selectman
Steve Dearborn - Selectman	

These Minutes are not official until approved at a subsequent meeting.

1. CALL TO ORDER

2. ATTENDANCE

Present:

Denise Menard, First Selectman
Jason E. Bowsza, Deputy First Selectman
Steve Dearborn, Selectman
Dale A. Nelson, Selectman
James C. Richards, Selectman

Absent: All Selectmen were present.

A quorum was established with all five Selectmen present.

3. ADDED AGENDA ITEMS: None.

**4. APPROVAL OF MINUTES
Regular Meeting Minutes of July 1, 2014:**

It was MOVED (Nelson) and SECONDED (Richards) to APPROVE the Minutes of the July 1, 2014 Regular Meeting of the Board of Selectmen with the following amendment: To include the second page of Selectmen Richard's report. Discussion: Nothing in addition to the requested amendment. Motion PASSED. In Favor: Menard/Nelson/Richards. Opposed: No one. Abstained (not present): Bowsza and Dearborn.

(See Attachment A – Page 2, Selectmen Richard's Report for July 1, 2014 Regular Meeting.)

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5. COMMUNICATIONS

First Selectmen Menard noted receipt of the following:

- A. Historic Documents Preservation Grant Approval
- B. Flyer/announcement of Mill Pond Village National Night Out, August 5th, beginning at 3:00 p.m.

6. SELECTMEN'S REPORT:

A. Denise Menard:

First Selectman Menard read her report – See Attachment B, pages 1 – 4.

First Selectman Menard also introduced Kristen Reardon, the new Human Services Director. Ms. Reardon gave the Board a quick summary of events since her recent arrival.

First Selectman Menard also introduced Town Engineer Norton, who gave the Board an update on the repairs on the Broad Brook Pond Dam, including filing a grant application to assist with funding. See page 3 and 4 of Attachment B.

B. Jason E. Bowsza:

Deputy First Selectman Bowsza read his report – See Attachment C.

C. Steve Dearborn:

Selectman Dearborn reported on the following:

- Quarterly meeting of Chairmen of Boards and Commissions – cancelled due to lack of attendance.
- Zoning Board of Appeals – cancelled due to lack of applications.
- Selectman Dearborn has heard the Board of Education plans to return funds to the Town Budget.

D. Dale A. Nelson:

Selectman Nelson read her report – See Attachment D.

E. James C. Richards:

Selectman Richards read his report – See Attachment E.

7. PUBLIC PARTICIPATION:

Paul Anderson: referenced a technical error he noticed during a recent meeting of another Commission.

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8. BOARD AND COMMISSIONS APPOINTMENTS:

A. Resignations:

It was MOVED (Richards) and SECONDED (Nelson) to ACCEPT, with regrets, the resignation of Karla K. Schultz, from the East Windsor Charter Revision Committee, and to ACCEPT, with regrets, the resignation of William R. Schultz, from the East Windsor Board of Education. The Motion PASSED. In Favor: Bowsza/Dearborn/Nelson/Richards. No one opposed/no abstentions.

B. Re-Appointments: None.

C. New Appointments: None.

9. UNFINISHED BUSINESS:

A. Charter Revision Update:

First Selectman Menard reported she has not yet received either a Word document or a redline copy of the proposed Charter revisions, or a face sheet summarizing the proposed changes to facilitate the Board's and the Town Attorney's review. Discussion followed regarding the timeline for review, public hearings, and referral to the Secretary of State's Office prior to inclusion for a vote on the Charter changes for this November's elections.

It was MOVED (Richards), and SECONDED (Nelson) that the First Selectman request in writing the submission of either a Word document or redline revision copy or a summarization of the proposed Charter changes by July 22nd, 2014. DISCUSSION: None. The Motion PASSED. In Favor: Bowsza/Dearborn/Nelson/Richards. No one opposed/no abstentions

B. Report on possible grant opportunities:

First Selectman Menard reported on the following potential grant submissions:

- Underground storage tanks
- Housing Authority considering possible projects
- Replacement of HVAC

Selectmen Richards reported he continues to pursue identification of grants applied for by the Board of Education.

It was MOVED (Bowsza), and SECONDED (Richards) to RECONVENE the Board of Selectmen's Meeting at 8:00 p.m. DISCUSSION: None. The Motion PASSED. In Favor: Bowsza/Dearborn/Nelson/Richards. No one opposed/no abstentions.

First Selectman Menard RECONVENED the Board of Selectmen's Meeting at 8:00 p.m.

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C. East Windsor Historical Preservation Commission Item Appraisal Request

The following members of the East Windsor Historical Preservation Commission (HPC) joined the Board of Selectmen: Barbara Smiegel, Chairman, members: Karla Bagdikian, Kirk Monstream, and Scott Morgan. Ms. Smiegel advised the Board the members of the Preservation Commission have come before the Board to discuss the inventory of items removed/salvaged from East Windsor historical structures prior to demolition. The items are presently stored at a private property; the HPC would like the items to be moved to another location, at least temporarily. Discussion followed regarding the purpose of the salvage items – which was originally for use by the Town during renovation of historic structures. Lengthy discussion continued; the Board of Selectmen will discuss this item further at a future meeting.

Ms. Smiegel also noted several historical preservation potential topics, including: workshops on identification and preservation of gravestones in local cemeteries, workshops on local archeological – especially American Indian – sites, and existing inventory of 296 historical homes identified in East Windsor, and development of a virtual drive-by tour of notable historic sites in East Windsor.

D. Update on Barber Hill Schoolhouse

First Selectman Menard noted the Board continues to seek written confirmation of the acceptance of the Barber Hill Schoolhouse by the East Windsor Historical Society.

E. *Update regarding Farm Leases:

10. NEW BUSINESS:

A. Discussion of Four Town Fair:

First Selectman Menard noted receipt of application for participation in events associated with the Four Town Fair. The Board briefly discussed their attendance representing East Windsor; additional discussion to occur at a future meeting.

B. Approval of Tax Refunds

It was MOVED (Nelson) and SECONDED (Richards) to APPROVE the tax refunds in the amount of \$280.22 identified under report dated 7/8/2014. DISCUSSION: None. The Motion PASSED. In Favor: Bowsza/Dearborn/Nelson/Richards. No one opposed/no abstentions.

11. EXECUTIVE SESSIONS:

Pursuant to C.G.S. section 1-200 (6) (a) Personnel & (b) Litigation

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It was MOVED (Bowsa) and SECONDED (Richards) to GO INTO EXECUTIVE SESSION at 8:48 p.m. DISCUSSION: None. The Motion PASSED. In Favor: Bowsza/Dearborn/Nelson/Richards. No one opposed/no abstentions.

The Board came out of Executive Session at 9:55 p.m.

Motion made by D Nelson, seconded by J Richards to:
Approve the Memorandum of Agreement by and between the Town of East Windsor and the East Windsor Police Union Local #3583, Council 15, AFSCME, AFL-CIO dated June 27, 2014. Said agreement has been ratified by the Police Union membership. Unanimously approved by the Board of Selectmen.

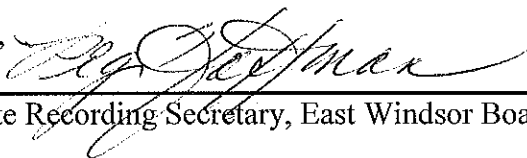
Motion made by J Bowsza, seconded by J Richards to:
Approve the Memorandum of Agreement by and between the Town of East Windsor and the East Windsor Public Works Union Local #1303-166, Council 4, AFSCME, AFL-CIO dated June 26, 2014. Said agreement has been ratified by the Public Works Union membership. Unanimously approved by the Board of Selectmen.

Motion made by D Nelson, seconded by J Richards to:
Approve the Agreement by and between the Town of East Windsor and the East Windsor Supervisors Union Local #818, Council 4, AFSCME, AFL-CIO signed June 24, 2014. Unanimously approved by the Board of Selectmen.

12. ADJOURNMENT:

Motion made by D Nelson, seconded by S Dearborn to adjourn at 9:59 p.m.

Respectfully submitted,



Peg Hoffman, Substitute Recording Secretary, East Windsor Board of Selectmen

July 1, 2014
Bob Spatino -

Attachment A
Second page
Valentin Gilhard's report

high again - discussion was had regarding possibly looking further out to building a New School.

Plan of Conservation & Development Workshop w/ P& Z-Housing

6/24 Low attendance compounded by late arrivals program started 1/2 Hour late- was quite interesting however and those in attendance had a variety of opinions- results of program to presented at later date.

July 15, 2014

My report to the Board of Selectmen

I would like introduce our new Director of Social Services Kristen Reardon. Kristen has certainly hit the ground running. We are so happy to have her on board. Welcome Kristen!

As part of my report, I have asked the Public Works Director to update the Selectmen on the Broad Brook Pond/Dam that Paul Anderson spoke about during public comment at our last meeting.

We received the statistics from the latest heavy trash drop off that is available to residents in the Spring and Fall of each year. 128 vehicles dropped off a total of 25 tons of bulky trash along with some tires and quite a few mattresses. The Fall drop-off is scheduled for September 27.

I've attached a copy of a letter I received today from State Representative Chris Davis regarding the potable water issue some of our residents are dealing with. I will be sending a copy to the affected homeowners.

UTC has agreed to report the status of the MillBrook superfund site cleanup at an August meeting.

I met yesterday with Kim Lord, Len Norton, Joe Sauerhoefer and Rand Stanley about the lease purchases we discussed during the budget process. Funding was approved for the first year payment for the Town Hall HVAC project and 2 Public Works trucks. We are working toward a fairly quick turnaround for getting the project and purchases completed. I should have more to report at our next meeting.

Reminders:

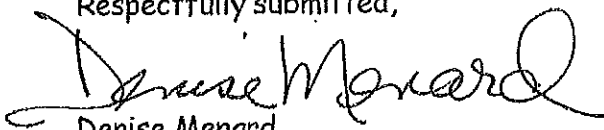
Tomorrow night - Capital Improvement Planning Committee will be meeting to review the capital projects approved for 2014-2015 and begin the process for 2015-2016.

July 22 - An informational meeting regarding the status of the South Rd/Creative Housing has been scheduled for next Tuesday at 6:30 at Park Hill.

July 29 - Selectmen's Citizens' Hour at Mill Pond from 6:30-7:30

August 5 - National Night Out at Mill Pond Village beginning at 3.

Respectfully submitted,


Denise Menard



RECEIVED BY

JUL 15 2014

FIRST SELECTMAN'S OFFICE

State of Connecticut

HOUSE OF REPRESENTATIVES
STATE CAPITOL

REPRESENTATIVE CHRISTOPHER DAVIS
FIFTY-SEVENTH ASSEMBLY DISTRICT

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PROUDLY SERVING
EAST WINDSOR AND ELLINGTON

MEMBER
FINANCE, REVENUE AND BONDING COMMITTEE
INTERNSHIP COMMITTEE
PLANNING AND DEVELOPMENT COMMITTEE
PUBLIC HEALTH COMMITTEE

July 2014

Denise Menard
First Selectman's Office
11 Rye St
Broad Brook, CT 06016-9553

Dear Selectman Menard,

I am writing you to give an update regarding the bills concerning the potable water program. As mentioned previously, there were two bills progressing through the legislature which would have addressed the program, HB 5420, An Act Concerning Funds for Water Supplies in Contaminated Areas and SB 306, An Act Allocating Funding for the Provision of Potable Water to Certain Communities and Reauthorizing the Commissioner of Energy and Environmental Protection to Provide Potable Water to Communities Under Certain Circumstances.

Although the bills passed unanimously through the Environment Committee, neither was brought before either the House or the Senate for a vote this past legislative session, in part because the Department of Energy and Environmental Protection (DEEP) opposed the restoration of the program. Unfortunately, the program, as previously instituted, was not restored. However, I am pleased to announce that funding to create a one-time rebate or refund program for Fiscal Year 15 was passed this session. It was part of HB 5596, An Act Making Adjustments to State Expenditures and Revenues for the Fiscal Year Ending June 30, 2015. This bill allocated \$110,000 for a one-time rebate or refund program for Fiscal Year 15.

At the time of this letter, the Department of Energy and Environmental Protection (DEEP) has yet to determine how the funds will be distributed. I will continue to work with Senator LeBeau as we attempt to find out how these funds will be disbursed. Once again, if you have any questions, please do not hesitate to contact me at (860) 240-8700 or Christopher.Davis@housegop.ct.gov.

Sincerely,

Christopher Davis
State Representative
57th District

MEMORANDUM

TO: Art Christian, P.E., DEEP Dam Safety

COPY TO: Len Norton, P.E., East Windsor Town Engineer

FROM: Karl Acimovic, P.E.

DATE: July 8, 2014

SUBJECT: Broad Brook Pond Dam / DEEP #04703

NOTES:

Site Meeting at Broad Brook Pond Dam / July 8, 2014:

Attendees:

Art Christian / CT DEEP Dam Safety
Len Norton / East Windsor Public Works & Engineering
Gerald Bancroft / East Windsor Assistant Fire Chief
Karl Acimovic / Consulting Engineer

The main purpose of the meeting was to determine the design storm and new spillway layout, based on a recent hydrologic and hydraulic analysis, copies of which were given to Art Christian and Len Norton.

Gerald Bancroft expressed the needs of the Fire Department, namely to maintain, at a minimum, the existing water level now set by the flashboards in order to efficiently pump water from the pond for fire fighting purposes (i.e., for proper pump suction). Len Norton also noted that for conservation and recreation, maintaining the current water level was important to the Town, particularly since the upper reaches of the pond were already beginning to fill in with sediment and heavy vegetative growth.

The hazard rating for the dam was, in the past, set by Dam Safety at "BB". After inspecting the area downstream of the dam, it was concluded that the hazard rating was still appropriate for the current situation.

Therefore, based on the results of the hydrologic and hydraulic analysis, the design modifications for the spillway would be set to pass the 100-year storm event, based on empirical data derived from a gauge station a short distance below the dam, with as much additional freeboard as possible. To achieve this capacity, the spillway crest will be set with a permanent concrete weir at the current level of the top of the flashboards, the width of the spillway will be increased to a minimum of 100 feet, and the abutment elevations on the two sides will be set at the same elevation. This will mean removal of a portion of the current left abutment area, including the old wooden sluice gate and attendant hoisting mechanism and other equipment.

The Planning and Zoning Commission held a public hearing on amendments to the town zoning regulation. This was a comprehensive review of the town regulations that was done over time. The board worked collaboratively to build consensus. After the hearing, the new regs were adopted unanimously.

The commission approved a site plan for the construction of a 4,500 sqft expansion of Olenders on Shoham Rd, and construction of two 9,000 sqft storage buildings to be used as swing space by contractors. Both projects were approved unanimously.

The Inland Wetlands Commission approved an application for an emergency access area along the CT river to be used as a boat launch and a road reconstruction project on Wapping Road and Morris Road.

Newberry Village is fully sold out. The developer is asking permission to begin the next phase of the project development. The request was tabled pending submission of an outstanding report.

Staff has raised the concept of simplifying the fee schedule for inland wetland permits. This will help integrate the new software, and is a good step in the right direction.

Respectfully submitted,

Jason E. Bowsza
Deputy First Selectman

Sent from my iPad

Attachment D

7/9 Police Commission 700 PM at the Town Hall

New cars should be in the end of June 1 sedan and 1 SUV

Salary line returning 40 – 40K to the town

Renew and update contracts with the Chief and DC. Tom asked ray to attend the meeting

3 recruits made it thru the academy – 1 still in (started later)

Detective Roberts is doing well in his new position

Waiting on the new DCF officer

The PD will be completed with upgrades EXCEPT training room, bathroom off that room, break room and corporals office.

Next Police Commission meeting will be at the station. Schedule an open house in October

Fence might be a little less expensive than original thought. This will have an 8 foot setback for the issue of snow removal. Commission member stated that maybe any left over money can be used to fix another room at the PD?

Commission report – have the holes in the driveway been fixed. Chief will check

7/14 Park and Rec 600 PM at the Rec office

Jim will report. However I wanted to commend Brian Donnelly for his pursuit on the Disc Golf.

He has move the mock up to the Reservoir and the commission will be walking thru the set up on Thursday. Put on your bug spray Jim!

Regards

Dale Nelson

Attachment E.

Board of Selectman Liaison report Jim Richards 7/15/14

Board of Education –

July 9th- Went into a Long executive session to discuss personal matter- so I left – JI reported the major discussion regarding spending money on Handicap accessible Nurses station or bringing back High School Tutors.

Economic Development Commission-

Next meeting July 21st is a workshop on a Economic Development Plan for long term Economic plan which will include discussion on part time EDC professional, regionalizing our efforts and possible abatement strategy.

Parks & Recreation-

July 14th meeting was attended by myself & Dale Nelson - was very interesting with discussion on Disc Golf and location change to Reservoir Park, Pavilion at Park rehab very success, new foods at Snack Shack, Counts up at Res., Security needs, Movie in the Park program presented by EW Wellness Coalition & Parks & Rec, Change in Budget procedures & concerns.

BBFD

/ Carnival was enjoyed by all

26th Annual East Windsor Community Day Committee

Date Sept. 20th (middle school) will have Parade, EW Spirit Awards , Food/Community/Business Booths, Kid activities including Bounce /Obstacle course, NFL Punt, Kick & Pass w/EW Lions, Live Entertainment and a Chili Cook Off.

Booths are free to Non Profit Community Groups and Business/Food Vendors \$30

Parade 10am/Opening Ceremonies 11am

Upcoming event with EW Chamber of Commerce- This Thursday July 17th 830am –CT Dept. of Revenue Services Commissioner Kevin B. Sullivan will the Business Presenter speaking on changes in State Government & the Agency's New Vision & Focus on Customer Service at The EWCC's Monthly Tip TOP 3rd Thursday Program at The Baymont Inn & Suites (\$6 pp includes breakfast bar)